



Arihant Education Foundation's
**ARIHANT INSTITUTE OF BUSINESS MANAGEMENT
(AIBM)**

(Affiliated to Savitribai Phule Pune University, Approved by DHE and AICTE, New Delhi)
Campus: S. No. 276/1/2, 277/1/2, 278/2, Bavdhan (BK.), Behind Crystal Honda Showroom, Pune-
411021, Maharashtra

Ph.: +91-20-67902404 Fax: +91-02-67902424 Email: aibm.director@arihant.education Website:
www.arihantmbainstitute.ac.in

GRIEVANCE REDRESSAL COMMITTEE
ACADEMIC YEAR 2021-2022

According to the AICTE's Establishment of Mechanism for Grievance Redressal, Regulation 2012, the Grievance Redressal Committee has been constituted with the objective of resolving the grievances of students, parents, and others. All the aggrieved students, their parents and others may henceforth approach the Grievance Redressal Committee.

As per Notification dated 25 May 2012 - F. No. 37-3/Lega112012, Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987) AIBM of Management has Grievance Redressal Committee to ensure transparency and support for teaching, non teaching staff and students admitted and with paramount objective of preventing unfair practices and to provide a mechanism for fair redressal of grievance

The Grievance Redressal Cell will enquire the grievances and suggest the final action to be initiated at the institutional level for the redressal of the same. Any student may approach the committee members, if he/she has any grievance regarding academic and non-academic matters and the committee will take up necessary action.

Objectives:

- To provide a support system for the students to address their grievances.
- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- To get suggestions periodically from the students for improvement.

Responsibilities:

- The grievances at departmental level are governed by the concerned mentors, class Coordinators and Department Heads then and there.
- Unresolved grievances at the departmental level are referred to the Grievance Redressal Cell of the institution.

The aggrieved party may approach the Committee for the redressal of their individual grievances if any by following the procedure given below:

The aggrieved party may either submit online or in writing the grievance who will give an acknowledgement on the copy duly signed with date. The grievances submitted via phone or during the mentoring session by the mentees will be reached to the GRC through their respective mentors. The individual grievances shall be discussed in the Committee meetings and the decision shall be communicated to the aggrieved party.




Director
Arhant Institute of Business Management
Bavdhan (Bt.) Pune - 21.

CONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE

Grievance Redressal Committee

1	Dr. Amit Medhekar	Director, AIBM
2	Prof. Swapnali Bhosale	Teacher Representative and Secretary
3	Dr. Shrikant Waghulkar	Teacher Representative
4	Prof. Nidhi Molgi	Teacher Representative
5	Mr. Ganesh Kumar	Non-Teaching Representative
6	Ms. Sangita D	Non-Teaching Representative
7	Jackson Johnson	Student Representative
8	Yukti Anand	Student Representative





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Grievance Redressal Committee (GRC)

Date: 7-9-2021

Notice

The members of Grievance Redressal Committee (GRC) are hereby informed that a meeting has been scheduled on Thursday, 9th September 2021 at 11:30 a.m. in Conference room.

The Agenda for the discussion were as follows:

- 1: To take cognizance of the grievances received from students.
- 2: To discuss and evaluate the nature of the grievances.
- 3: To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
- 4: Any other item with the permission of Chair.




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Director



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Minutes of Meeting of Grievance Redressal Committee (GRC)

Meeting of members of **Grievance Redressal Committee (GRC)** called to order on
Tuesday, 9th September 2021 at 11:30 a.m. under the Chairpersonship of Dr.Amit Medhekar.

Members Present:

Sr.no	Name	Designation
1	Dr. Amit Medhekar	Director, AIBM
2	Prof. Swapnali Bhosale	Teacher Representative and Secretary
3	Dr. Shrikant Waghulkar	Teacher Representative
4	Prof. Nidhi Molgi	Teacher Representative
5	Mr.Ganesh Kumar	Non-Teaching Representative
6	Ms.Sangita D	Non-Teaching Representative
7	Jackson Johnson	Student Representative
8	Yukti Anand	Student Representative

Grievance Redressal Committee (GRC)

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1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievances.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter
4. Any other item with the permission of Chair.

Minutes:

1. Due to Covid-19 induced pandemic situation and the lockdown imposed thereby, there have been no instances of complaints or grievances found during the time period.

Consequently discussion of Agenda nos. 1, 2 and 3 is moot.

2. It was decided to communicate the mechanism of grievance redressal by the Grievance Redressal Committee to all the mentees during the mentoring session. Dr. Shrikant informed that a session on “Preparing for Career Challenges in Post Covid World” was conducted by Brig. Michael Mendonca on 2th August 2021

3. Prof. Nidhi suggested to sanitise the classrooms due to Covid crisis. It was decided and recommended to sanitise all the classrooms and the entire premises.

4. Dr. Amit Medhekar advised to put and fix the new committee board in the campus




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Chairperson



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Grievance Redressal Committee (GRC)

Date: 19th March 2022

Notice

Following members of Grievance Redressal Committee (GRC) are hereby informed that a meeting has been scheduled on Monday, 21st March 2022 at 11:30 a.m. in Conference room.

The Agenda for the discussion are as follows:

1. Welcoming the members
2. Payment of fees
3. Grievance Handled and action taken
4. Any other point



[Signature]
Director
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Director



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Minutes of the Meeting of Grievance Redressal Committee (GRC)

Meeting of members of **Grievance Redressal Committee (GRC)** called to order on Tuesday, 20th March 2022 at 11:30 a.m. under the Chairpersonship of Dr.Amit Medhekar.

Members Present

Sr.no	Name	Designation
1	Dr. Amit Medhekar	Director, AIBM
2	Prof. Swapnali Bhosale	Teacher Representative and Secretary
3	Dr. Shrikant Waghulkar	Teacher Representative
4	Prof. Nidhi Molgi	Teacher Representative
5	Mr.Ganesh Kumar	Non-Teaching Representative
6	Ms.Sangita D	Non-Teaching Representative
7	Jackson Johnson	Student Representative
8	Yukti Anand	Student Representative

AGENDA : Grievance Redressal Committee (GRC)

1. Welcoming the members
2. Payment of fees
3. Grievance Handled and action taken
4. Any other point

Minutes:

1. Prof. Swapnali welcomed all the members .
2. Prof. Akhtar informed that number of students were facing problems in paying the college fees due to the ongoing Pandemic and asked for more time to pay the fees. Dr. Amit Medhekar requested Prof. Swapnali to look into the same.
3. Mr. Ganesh Kumar informed the members that the campus was fully sanitized.
4. Prof. Swapnali informed that the revised GRC board has been placed in the campus
5. Dr. Amit Medhekar Director of the Institute declared that there is no examination grievances application registered in this academic year 2021-22.




Director
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Chairperson