



Arihant Education Foundation's

## **ARIHANT INSTITUTE OF BUSINESS MANAGEMENT (AIBM)**

(Affiliated to Savitribai Phule Pune University, Approved by DHE and AICTE, New Delhi)

Campus: S. No. 276/1/2, 277/1/2, 278/2, Bavdhan (BK.), Behind Crystal Honda Showroom, Pune-411021, Maharashtra  
Ph.: +91-20-67902404 Fax: +91-02-67902424 Email: aibm.director@arihant.education Website: www.arihantmbainstitute.ac.in

### **NOTICE**

**1<sup>st</sup> November 2021**

The QAC members are hereby requested to attend meeting to be held on 9<sup>th</sup> November. 2020 at 11 am in the Conference Hall:

The agenda for the meeting of QAC committee members is

#### **Agenda of the meeting:**

- Provide an update of Academic Activities planned from August 2020 onwards
- To discuss on preparation of NAAC- SSR
- Discussion on providing certification courses for the students of Management
- Discussion on providing Orientation Programme for the newly admitted students
- Provide an update on development of infrastructure of Arihant
- Any other point of discussion



  
**Director**  
Arihant Institute of Business Management  
Bavdhan (Bk.) Pune - 21.

**Dr. Amit Medhekar**

**Director**



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### **Minutes of the Meeting**

The QAC meeting was held on 9<sup>th</sup> November 2020 at 11 am in the Conference Hall

- Director of Arihant Institute welcomed all members of QAC Cell for the meeting
- The members had a discussion on the scheduled academic activities planned for the MBA students from beginning of Academic Semester, August 2020 onwards
- The members also suggested enhancing employability among the students providing Soft Skill Training
- A Discussion was held for scheduling the Certification Courses on Digital Marketing, HR Analytics and Finance Course
- A Discussion was held on providing Orientation Programme for the newly admitted students. Faculty members were asked to prepare the plan for the same
- The members had a discussion on preparation of SSR to be submitted for the Academic Year 2020-2021
- Update on Infrastructure developments was provided



  
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### **NOTICE**

**29th January 2021**

**The QAC members are hereby requested to attend meeting to be held on 4th February, 2021 at 11.30 am in the Conference Hall:**

#### **Agenda of the meeting:**

- Confirming the minutes of the previous meeting held on 9<sup>th</sup> November 2020
- Provide an update of Academic Activities planned from August 2020 onwards
- Review on the admission status
- Discussion on providing soft skill training for the students
- Discussion on placement related activities
- Provide a status of Affiliation status
- Discussion on planning extra lectures/remedial classes for the weaker students
- Discussion on providing certification courses for the students of Management
- Discussion on conduct of Guest Lectures and Industry Institute Interaction in terms of domain specific seminars and webinars
- Discussion on increasing the number of books for the library
- Discussion on forming of Committees for the Academic Year 2020-2021
- To discuss on infrastructure enhancements such as painting, etc
- Any other point of discussion



  
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### **Minutes of the Meeting**

**The QAC meeting was held on 4th February, 2021 at 11.30 am in the Conference Hall:**

- Director of Arihant Institute welcomed all members of QAC Cell for the meeting
- The minutes of the previous meeting held on 9<sup>th</sup> November 2020 were confirmed
- A review of the admissions status was provided to all the Members of QAC
- The members had a discussion on the scheduled Academic activities planned for the MBA students from beginning of the Academic Semester August 2020 onwards
- The members also suggested enhancing employability among the students providing Soft Skill Training. A discussion was held for scheduling the Soft Skill Certificate sessions for employability enhancement.
- The letter received for renewal of affiliation from the Savitribai Phule Pune University was shown to the members of QAC.
- The members also suggested to provide value added and certification courses such as Advanced Excel and SPSS
- The committee has decided to provide domain specific guest lectures and seminars / webinars to the students.
- The committee members had a discussion about increasing the books in the Library
- The members had a review on the placement activities to be scheduled.
- The formation of various committees was to be formed after the Academic Semester commenced
- A discussion was held for scheduling certificate courses on Digital Marketing, HR Analytics and Finance
- Infrastructure Development and changes to be made as per the discussion
- Canteen Facility and services with new contractor to commence
- Remedial Classes and Extra Classes for Accounting for Business Decisions and subjects to be scheduled



  
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